

# BINGHAM COUNTY COMMISSIONERS

Whitney Manwaring, Chairman

Eric Jackson

Drew Jensen



Lindsey Gluch, Commission Clerk

501 N. Maple Room 204

Blackfoot, ID 83221

Phone (208) 782-3013

Fax (208) 785-4131

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## Friday, April 3, 2026

8:15 a.m.	Approval of Commissioners Agenda.	{ACTION ITEM}
8:15 a.m.	Approval of Cash Warrants, Claims, Administrative Documents and Personnel Action Forms.	{ACTION ITEM}
8:15 a.m.	Approval of Resolution 2026-25, a resolution regarding the destruction Of records for the Assessors Office/Department of Motor Vehicles.	{ACTION ITEM}
8:15 a.m.	Prior Approval for purchase of Rapid Lawn Care Services Contract.	{ACTION ITEM}
8:15 a.m.	Prior Approval for purchase of hydronics for the sidewalk in front of the Courthouse.	{ACTION ITEM}
8:15 a.m.	Prior Approval for purchase of landscape work in front of the courthouse.	{ACTION ITEM}
9:00 a.m.	Executive Session pursuant to Idaho Code Section 74-206(1)(a)&(b), to Consider personnel matters.	{ACTION ITEM}

“Potato Capital”



Meeting Date: April 3, 2026

Meeting Time: 8:15 am

## REQUEST FOR MEETING WITH BINGHAM COUNTY COMMISSIONERS FORM

The Board of County Commissioner's hold meetings various days throughout the week, which are coordinated with the Commission Clerk. Per Idaho Code §74-204(1), the Board cannot hold a meeting without less than 48 hours' notice and posting on the Commission Agenda. Any person(s) needing special accommodations should contact the Lindsey Gluch, Commission Clerk, at (208)785-3013.

Name: **Lindsey Gluch**

Email: **Lgluch@binghamid.gov**

Phone Number: **(208)782-3013**

Address: **501 North Maple, Blackfoot**

1. What is the topic of discussion that you wish the Board to have?
  - a. **Approval of Bingham County Resolution 2026-25, a resolution regarding the destruction of records for the Assessors Office/Department of Motor Vehicles.**
2. Approximately how much time will you need for this agenda item?
  - a. **5 minutes**
3. Will you be requesting that the Board make a decision?

**Yes.**
4. Have all supporting documents been included with this form? If not, please note that your meeting may not be scheduled until all necessary documentation has been provided to the Commission Clerk.

**Yes. The proposed Resolution is as attached.**
5. Please provide the name and contact information of the individuals that you would like to be invited to the meeting. (Include name, telephone number and email address if known)

**N/A**

Please hand deliver or email this completed form, along with all supporting documents to Lindsey Gluch at [Lgluch@binghamid.gov](mailto:Lgluch@binghamid.gov), at least 24 hours prior to your scheduled meeting time.

**BINGHAM COUNTY  
RESOLUTION 2026-25**

RESOLUTION REGARDING THE DESTRUCTION OF RECORDS  
FOR THE ASSESSORS OFFICE/DEPARTMENT OF MOTOR VEHICLES

**WHEREAS** the Bingham County Assessors Office/Department of Motor Vehicles has requested permission to destroy certain records; and

**WHEREAS** the Idaho Code §31-871 empowers the Board of County Commissioners with the responsibility for classifying records for purposes of retention and destruction; and

**WHEREAS** the Assessors Office has represented that all records for which destruction is sought pertain to matters which have been concluded for the designated period of time allowed in sections of Idaho Code; and

**WHEREAS** none of the records for which destruction is requested are those required to be kept by the County permanently and indefinitely pursuant to I.C. §31-709;

**Assessors Office**

March 2025

Title and Title Applications

**THEREFORE**, it is hereby resolved that: The Assessors Office files are hereby classified as "temporary," as defined in I.C. §31-871(1)(d). Furthermore, such records may now be destroyed.

**Dated this 3<sup>rd</sup> day of April 2026.**

BINGHAM COUNTY COMMISSION

\_\_\_\_\_  
Whitney Manwaring, Chairman

\_\_\_\_\_  
Eric Jackson, Commissioner

\_\_\_\_\_  
Drew Jensen, Commissioner

ATTEST:

\_\_\_\_\_  
Pamela W. Eckhardt  
Bingham County Clerk



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Name: **Lindsey Gluch** (on behalf of Jason Marlow- Facilities Manager)

Email: **Lgluch@binghamid.gov**

Phone Number: **(208)782-3013** Address: **501 North Maple, Blackfoot**

1. What is the topic of discussion that you wish the Board to have?
  - a. **Prior Approval for purchase of Rapid Lawn Care, LLC Services for the following locations: Courthouse property, Probation and Detectives Office, U of I Extension Office, Commissioners Office Building, Historical Museum and park across from the Eastern Idaho State Fair.**
2. Approximately how much time will you need for this agenda item?
  - a. **10 minutes**
3. Will you be requesting that the Board make a decision?

**Yes.**
4. Have all supporting documents been included with this form? If not, please note that your meeting may not be scheduled until all necessary documentation has been provided to the Commission Clerk.

**Yes. The prior approval and invoice/contract are attached.**
5. Please provide the name and contact information of the individuals that you would like to be invited to the meeting. (Include name, telephone number and email address if known)

**Jason Marlow**

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208-680-7784  
rapidlawncare2018@gmail.com  
PO Box 472 Blackfoot, ID 83221

# Rapid Lawn Care LLC

# ESTIMATE

**FOR: Bingham County**  
Jmarlow@binghamid.gov

**NUMBER:** EST0064  
**DATE:** Mar 30, 2026

Description	Quantity	Unit price	Amount
<b>Courthouse Property</b> 501 N Maple St, Blackfoot, ID 83221	1	\$50.00	\$50.00
<b>Probation and Detectives offices</b> 50 Lavon St, Blackfoot, ID 83221	1	\$45.00	\$45.00
<b>U. of I. Extension office (4H Day camps)</b> 412 W Pacific St, Blackfoot, ID 83221	1	\$30.00	\$30.00
<b>Commissioners Offices Building</b> 461 N Oak St. Blackfoot, ID 83221	1	\$35.00	\$35.00
<b>Historical Museum</b> 190 N Shilling Ave, Blackfoot, ID 83221	1	\$45.00	\$45.00
<b>Park across the EISF</b>	1	\$45.00	\$45.00

**SUBTOTAL: \$250.00**

### Payment instructions

Venmo: @Janette-Silva-3  
Check: Mail to PO Box 472 Blackfoot, ID 83221  
Cash

**TOTAL \$250.00**

### Comments

Rapid Lawn Care agrees to mow, trim, edge, blow off the hard surfaces, and haul away grass clippings.



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2. Approximately how much time will you need for this agenda item?
  - a. **10 minutes**
3. Will you be requesting that the Board make a decision?

**Yes.**
4. Have all supporting documents been included with this form? If not, please note that your meeting may not be scheduled until all necessary documentation has been provided to the Commission Clerk.

**Yes. The prior approval and invoice/contract are attached.**
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**Jason Marlow**

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Phone Number: **(208)782-3013** Address: **501 North Maple, Blackfoot**

1. What is the topic of discussion that you wish the Board to have?
  - a. **Prior Approval for purchase of Hydronics for the sidewalk in front of the Courthouse & Prior Approval for purchase of landscape work in front of the courthouse.**
2. Approximately how much time will you need for this agenda item?
  - a. **20 minutes**
3. Will you be requesting that the Board make a decision?

**Yes.**
4. Have all supporting documents been included with this form? If not, please note that your meeting may not be scheduled until all necessary documentation has been provided to the Commission Clerk.

**Yes.**
5. Please provide the name and contact information of the individuals that you would like to be invited to the meeting. (Include name, telephone number and email address if known)

**N/A**

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**Bingham County**  
**Prior Approval For Purchase**  
**(Please provide documentation)**

Idaho Code §67-28 PURCHASING BY POLITICAL SUBDIVISIONS

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Date: 3/30/2026

**Department:** Maintenance

**Submitted By:** Jason Marlow

**To be purchased:** Landscape work in front of Courthouse.

**Justification:** As requested for security. This work would build a barrier from oncoming traffic.

**Estimated Cost:** \$9,972.18

**Fund(s) to be paid from:** 0494-0000 Building and Fixtures

**Approved**

**Denied**

Approved/Denied By:

\_\_\_\_\_  
Whitney Manwaring, Chairman

\_\_\_\_\_  
Date

\_\_\_\_\_  
Eric Jackson, Commissioner

\_\_\_\_\_  
Date

\_\_\_\_\_  
Drew Jensen, Commissioner

\_\_\_\_\_  
Date



# Idaho Classic Landscape and Sprinklers

53 North 740 West | Blackfoot, Idaho 83221  
 (208)782-3435 | idahoclassiclandscape@gmail.com | idahoclassic.com

**RECIPIENT:**

**Bingham County Courthouse**

501 North Maple Street  
 Blackfoot, Idaho 83221

<b>Quote #243</b>	
Sent on	Feb 20, 2026
<b>Total</b>	<b>\$9,972.18</b>

Product/Service	Description	Qty.	Total
DEMOLITION	DEMOLITION OF THE EXISTING PLANTER BED AND CONCRETE  - REMOVE LARGE ROCK - REMOVE EXISTING PLANTS - REMOVE EXISTING ROCK AND WEED MATTING - REMOVE NECESSARY CONCRETE - DISPOSAL OF ALL MATERIALS - LEAVE PREMISES CLEAN AND TIDY  ALL EQUIPMENT, LABOR, MATERIALS AND DUMP FEES INCLUDED TO COMPLETE THIS SCOPE OF WORK ESTIMATED TIME FOR COMPLETION 6 HOURS	1	\$2,637.50
INSTALLATION	INSTALLATION OF NEW PLANTER BED APPROX 300 SQ/FT  - 4 TON OF SCREENED TOP SOIL DELIVERED AND GRADED OUT - COMMERCIAL GRADE WEED MATTING AND STAPLES LAID AND STAKED DOWN - 5 ROSE BUSHES AND 4 GRASSES PLANTED WITH STARTER FERTIZER - 2 YDS OF BLACK AND TAN LANDSCAPE ROCK INSTALLED AT A DEPTH OF 2.5 INCHES  ALL EQUIPMENT, LABOR, MATERIALS AND DUMP FEES INCLUDED TO COMPLETE THIS SCOPE OF WORK APPROXIMATE TIME OF COMPLETION: 2 DAYS	1	\$6,294.23
SPRINKLER REPAIR AND MATERIAL BUDGET	SPRINKLER MATERIALS WILL BE BILLED ACCORDINGLY LABOR IS ALREADY INCLUDED	1	\$750.00

**A deposit of \$4,986.09 will be required to begin.**

<b>Subtotal</b>	\$9,681.73
<b>Credit Service Fee (3.0%)</b>	\$290.45
<b>Total</b>	<b>\$9,972.18</b>





# Idaho Classic Landscape and Sprinklers

53 North 740 West | Blackfoot, Idaho 83221  
(208)782-3435 | idahoclassiclandscape@gmail.com | idahoclassic.com

THIS QUOTE IS VALID FOR THE NEXT 30 DAYS, AFTER WHICH VALUES MAY BE SUBJECT TO CHANGE. YOU MAY SELECT WHICH SERVICES YOU WOULD LIKE TO DO AT THIS TIME AND WE WILL ADJUST THE DEPOSIT AMOUNT AS NEEDED. SIGNED ESTIMATE/INVOICE OR 1/2 DOWN IS CONSIDERED A CONTRACT AND IS BINDING. BALANCE IS DUE AT THE TIME OF COMPLETION. ANY CHANGES ARE EXTRA AND ABOVE THE COST AGREED UPON IN THE ORIGINAL ESTIMATE OR INVOICE. 1/2 DOWN IS REQUIRED TO SCHEDULE WORK. BALANCE IS DUE UPON COMPLETION OF WORK.

#### Exclusions:

This proposal does not include:

Unforeseen rock excavation

Utility relocation or repair

Water pressure modifications

Landscaping restoration beyond standard surface repair

Electrical work beyond controller connection unless stated

Any additional work required outside the scope above will be quoted separately.

#### Warranty:

Idaho Classic Landscape & Sprinklers provides:

1-Year Workmanship Warranty-

We warranty our installation workmanship for a period of one (1) year from the date of completion.

Manufacturer Warranty on Parts-

All irrigation components are covered under their respective manufacturer warranties. Warranty coverage varies by product and manufacturer specifications.

Warranty does not cover damage caused by freezing, misuse, neglect, alterations, or acts of nature.



# ESTIMATE

Viking Elite L.L.C.  
720 Balsam St  
Pocatello, ID 83201-5602

Josh.Linscomb@VikingElite.net  
+1 (208) 241-4918  
www.VikingElite.net



## Bill to

Jason Marlow  
Bingham County Court House  
501 N Maple #203  
Blackfoot, ID 83221

## Estimate details

Estimate no.: BCCsidewalkheat  
Estimate date: 03/28/2026  
Expiration date: 04/25/2026

Service Address: 501 N Maple, Blackfoot

#	Product or service	Description	Qty	Rate	Amount
1.	<b>Plumbing Quote</b>	<p>This estimate is for labor and materials do install approximately 1500sqft of hydronic heating for the sidewalk in front of the courthouse.</p> <p>This would be a closed loop glycol system with 2 zones. Including an auto fill tank with low level sensor, heat exchanger, and HBX SNO-600 control system. We will fill the system with 50% pre-mix glycol.</p> <p>Install to include tying into the existing heating loop in the HVAC heating coil room discussed in our walk. We will tie into the existing trunk line by welding 1" threaded O-lets. Isolation valves will be installed just after these taps. We will run supply and return piping to the new heat exchanger. Including GRUNDFOS UPS26-99FC pump.</p> <p>This quote does not include:</p> <p>Removal and repour of concrete. We will tie the heating loops to the rebar placed by others before concrete is poured.</p> <p>Draining and refill of the existing system. We are happy to assist with this process, but will rely on facilities team to assist in proper shut down and refill of the existing system.</p>	1	\$45,000.00	\$45,000.00

Balancing and engineering. I have not added this into the estimate at this point. If this is something you would like to proceed with we suggest having an engineer look at how this new system will effect the existing. We also assume rebalancing will need to take place to accommodate for the new pumped loop. This can be added at cost, but will need to be paid at time of service by Bingham County.

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2. <b>Plumbing Quote</b>	If a 3rd zone is requested we expect the addition cost to be about 18,000 dollars. If this is something that interests you we can work up an exact number.	1	\$0.00	\$0.00
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**Total** **\$45,000.00**

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Expiry date 04/25/2026

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Accepted date

Accepted by